

FY20 OPERATING BUDGET SPREADSHEET
(as of November 12, 2019)

| LINE ITEM | FY20 APPROVED | YR. TO DATE |
|--|------------------|------------------|
| Outside Printing/Copying | 3,500 | 0 |
| Sample Ballot Printing | 90,000 | 0 |
| Mail | 125,581 | 24,105 |
| Central Dup - Postage - Bulk | 40,000 | 21,408 |
| Central Dup - Postage - Individual | 3,081 | 0 |
| Inter-Office Mail/Pony Charge | 2,500 | 2,697 |
| Other - Mail (Sample Ballot Postage) | 80,000 | 0 |
| Outside Postage and Mail | 91,000 | 1,858 |
| Outside Mail Services (VNCs and all other postage) | 90,000 | 0 |
| Other Outside Mail Services | 1,000 | 1,858 |
| Motor Pool | 44,047 | 2,555 |
| Assigned Motor Pool Vehicles | 30,852 | 1,328 |
| Daily Rental Motor Pool | 12,695 | 1,212 |
| Motor Pool EZPASS Charges | 500 | 15 |
| Communications Services | 35,270 | 14,975 |
| Cellular Phone Line Charges | 4,400 | 0 |
| Blackberry Charges | 9,000 | 2,875 |
| Communication Modems (SBE) | 4,870 | 0 |
| Other Communication Services | 17,000 | 12,100 |
| Charges from Others | 5,000 | 0 |
| Charges for Facility Maintenance | 5,000 | 0 |
| Travel | 26,000 | 4,443 |
| Metropolitan Area Travel | 20,000 | 1,234 |
| Non-Metropolitan Area Travel | 6,000 | 3,209 |
| Education, Tuition, and Training | 12,125 | 1,464 |
| Local Conference Related | 4,000 | 1,375 |
| Other Education, Tuition, & Training | 8,125 | 89 |
| Dues/Memberships | 3,000 | 0 |
| Professional Memberships (Individual) | 3,000 | 0 |
| Advertising | 70,375 | 0 |
| Advertising - Marketing/Sales | 70,375 | 0 |
| Miscellaneous Operating Expenses | 5,000 | 225 |
| Other Misc Operating Expenses | 5,000 | 225 |
| DEPARTMENTAL TOTAL | 8,234,266 | 1,658,008 |

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| Mandated Legal Requirements |
| Charges from SBE |
| Election Specific Costs |
| Personnel Charges |
| Temporary Personnel Charges |
| Overtime Costs |
| Benefits |

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| PERSONNEL COSTS | 4,337,036 | 1,113,393 |
| Total Salaries & Wages | 3,460,569 | 863,031 |
| Full Time Salaries | 2,414,964 | 744,387 |
| Part Time Salaries | 76,852 | 19,956 |
| Seasonal Temps | 674,145 | 97,684 |
| Overtime | 294,608 | 1,004 |
| Total Benefits | 876,467 | 250,362 |
| FICA, Insurance, Retirement | 876,467 | 250,362 |
| OPERATING EXPENSES | 3,897,230 | 544,615 |
| Services and Contracts | 1,642,819 | 109,782 |
| Legal/Attorney Services | 75,000 | 26,504 |
| SBE Program Management | 300,000 | 80,645 |
| Temporary Office Clerical | 201,329 | 0 |
| Maintenance - Electrical | 1,250 | 10 |
| Maint - Computer Systems | 20,000 | 0 |
| Repair/Maint Agmts - Office Equip | 9,210 | 0 |
| Moving Services | 42,210 | 0 |
| Other Professional Services - EJ Stipend | 933,820 | 0 |
| Other Non-Professional Services (includes EJ mod.) | 60,000 | 2,623 |
| Maintenance | 201,692 | 54,176 |
| Computer Equip Repairs/Maint (EPB) | 201,692 | 54,176 |
| Rentals/Leases | 1,150,479 | 297,861 |
| Furniture Rentals | 10,000 | 0 |
| Other Equipment Rentals (MD Voters) | 400,400 | 107,575 |
| Bldg or Space Rental/Leases | 35,355 | 950 |
| Other Rentals/Leases (Voting System) | 704,724 | 189,336 |
| Office Supplies & Equipment | 178,884 | 14,109 |
| General Office Supplies | 89,565 | 3,144 |
| Computer Supplies | 5,000 | 4,018 |
| Computer Equipment-Non Capitalized | 35,100 | 684 |
| Paper and Supplies for Copiers | 1,500 | 667 |
| Other Supplies & Equipment | 47,719 | 5,596 |
| Books, Videos, and Subscriptions | 3,500 | 750 |
| Books/Reference Materials | 2,500 | 403 |
| Other Books, Videos, and Subscriptions | 1,000 | 346 |
| Other Supplies/Materials/Equipment | 56,000 | 0 |
| Keys and Locks | 6,000 | 0 |
| Other Supplies and Materials (Other SBE Charges) | 50,000 | 0 |
| Printing/Central Duplicating Services | 152,958 | 18,315 |
| Imaging | 4,000 | 4,234 |
| Office Machine/Copier Leases | 18,760 | 4,919 |
| Other Central Duplicating Services - Printing | 130,198 | 9,161 |
| Outside Printing | 93,500 | 0 |